

OUTLINE FOR HISTORICAL STUDY OF THE SPECIAL REGISTER/OCR

I. Establishment of the Register

1. Background - reasons for establishment; cite how and to what extent SI materials were available to analysts prior to establishment of SR.
2. Mission and functions of the new Register - as contained in CIA Regulation 120.

II. Organizational and T/O Changes Within the Register

1. Initial T/O and organizational structure (including personalities?)
2. Subsequent changes in T/O and related operational changes with emphasis on:
  - a. Establishment and subsequent transfer of the Statistical Branch to NPIC to form the nucleus of the Collateral Support Division.
  - 25X1A b. Establishment and abolition of the Radio Stations Branch.
  - c. Reorganization by [REDACTED] new concept of service.
  - d. Other significant organizational changes related to T/O cuts.
  - e. Organization of the Document Systems Group and abolition of the Special Register in October 1966.

III. Changes in Mission and Functions

1. Original limited concept of SR as an SI reference facility.
2. Extension of the Register's mission to [REDACTED] materials by DDI Notice N-50-100-35 on 24 May 1963; also DDI Special Center Notice 2-63 of 22 July 1963 on service to be provided by SR on [REDACTED] reports.  
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3. The concept of SR as an all-source reference service contact point within OCR (DDI Notice N-50-100-35).
4. Other major support projects affecting the mission of the Register. Cite DDP namecheck program, DIA/CIA mapping project, and requirements levied by the Collection Guidance Staff.

- 2 -

#### IV. Indexing Systems and Reference Aids

1. Original concepts which governed the design of the basic index files system of the Register.
2. Description of the basic detail files which have evolved over the years. Include statistics on holdings.
3. Description of the present document files in the Register and the major changes in these files over the years. Emphasis on the addition of the PI collection, teletypes, and sensitive SI series. Include statistics.
4. The reduction in in-depth indexing and the expansion of keyword control systems.
5. Development of Reference Aids by the Register.
  - a. Regular issuances.
  - b. Ad hoc and specialized indexes produced by the Register.

#### V. EAM and Microphotography

1. Description of EAM equipment and changes in the Register. The adaptation of such equipment to the particular requirements of the Register's file systems.
2. Improvements in microfilm and reproduction equipment in the Register.
3. Installation of the LDX circuit to NPIC.

#### VI. Customer Service and Requirements

1. Comparison of the pattern of support to the various directorates of CIA and to non-CIA offices.
2. Changing requirements.
  - a. Effect of the establishment of DIA
  - b. Other significant changes in requirements.

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- 3 -

VII. Chronology of Significant Events

(Include personalities and organizations; innovations in systems, procedures, and equipment; physical moves of the Register; noteworthy support services and projects; special commendations, etc.)

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